**Attachment 1**

**Requirements Matrix**

**Request for Proposal Number 109420 O3**

| Column Description | Bidder Responsibility |
| --- | --- |
| Req # | The unique identifier for the requirement as assigned by DHHS, followed by the specific requirement number. This column is dictated by this RFP and must not be modified by the bidder. |
| Requirement | The statement of the requirement to which the bidder must respond. This column is dictated by the RFP and must not be modified by the bidder. |

***Project Requirements***

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| **Business Requirements** |
| **Req #** | **Requirement** |
| BFS-1 | Bidder must meet all requirements in in the Scope of Work. Describe how your solution will meet these requirements. |
| Response: |
| BFS-2 | Bidder shall provide samples of MRO notes. |
| Response: |
| BFS-3 | Bidder shall provide a sample of the chain of custody.  |
| Response: |
| BFS-4 | Bidder shall provide a list of body fluid screening location sites. Describe the methodology utilized when a certain area of the State does not have a collection site available and how a new site would be added. |
| Response: |
| BFS-5 | Bidder must meet the requirements in Section V. 4. Describe the methodology that will be used for random selection. |
| Response: |
| BFS-6 | Bidder must meet the requirements in Section V. 5. Describe the system that will be used to meet these requirements. Bidder may provide hyperlinks to software solutions, along with written response.  |
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| BFS-7 | Bidder must meet the requirements in Section V. 6. Describe the billing process and system that will be utilized.  |
| Response: |
| BFS-8 | Bidder must meet the requirements of Section V. 7. Describe your reporting capabilities and the formats that reports can be submitted. Bidder shall also provide sample reports identified in Section V. 7.  |
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